

SOIL AND WATER CONSERVATION DISTRICTS

"Helping bring YOU clean water"



YELLOW MEDICINE SWCD
1000 10TH AVENUE - SUITE 3
CLARKFIELD MN 56223
320-669-4442 Ext 3

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota August 25, 2016

I. The regular meeting was called to order by Chairperson Menno Fokken at 2:30.

II. Those present:

Chairperson – Menno Fokken	District Manager – Lou Ann Nagel
Vice-Chairperson – Jerry Nelson	DC – Danielle Waldschmidt
Secretary – Burton Kuehn	County Commissioner – Greg Renneke
Treasurer – Darwyn Bach	NRCS AC – Gary Watson
PR&I – Hollis Weber	

III. Regular Order of Business:

Motion by Burton Kuehn, seconded by Jerry Nelson to approve the regular meeting minutes dated July 28, 2016. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

The Treasurer's Report was received as read and filed for audit. Motion by Hollis Weber, seconded by Jerry Nelson to authorize payment for all bills and payroll for the month of August. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

Motion by Burton Kuehn, seconded by Darwyn Bach to adopt the agenda with the following additions: Pheasants Forever Banquet/Canby Chapter; 2017 BWSR Grants; Reminder of Buffer Law Meetings; NRCS & SWCD Operational Agreement and Common Computer Environment Update; Groundwater & Sustainable Future Workshop. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

IV. New Business:

NRCS DC REPORT: Danielle Waldschmidt gave a DC report. See attached. Gary Watson thanked the staff for all the help they give NRCS, especially with CRP. He also informed the supervisors that there will be two Soil Conservationists in the office in the near future.

WCA/REVIEW: Reviewed the monthly WCA report.

SUPERVISOR'S REPORT:

Burton Kuehn gave a report on RCRC meeting held in August.

Jerry Nelson reported on the Yellow Medicine One Watershed One Plan Policy Committee Meeting/Public Hearing which was held August 1st, 2016 at 7:00 at the Minneota Sportsman Building.

Hollis Weber reported on the Yellow Medicine Watershed Advisory Meeting on August 18, 2016.

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IAN OLSON’S ORIENTATION PERIOD: Ian A. Olson’s orientation period ended August 16th, 2016. The District Manager informed the Supervisors that Ian has been doing an excellent job and would recommend an increase in wage. Motion by Hollis Weber, seconded by Burton Kuehn to increase Ian A. Olson’s hourly rate by .49 cents. His new hourly rate will be \$17.49 effective August 16th, 2016. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

MN WATERSHED SPECIALIST TRAINING: The District Manager informed the Supervisors that the Watershed Specialist Training that was approved for Ian A. Olson at the July board meeting has been cancelled due to low participation.

STATE COST SHARE/EROSION CONTROL AND WATER MANAGEMENT PROGRAM: Motion by Jerry Nelson, seconded by Darwyn Bach to approve State Cost Share Contract #2016-01 with Paul Frank to install a water and sediment control basin in Posen Township Section 14 at 75% not to exceed \$2,910.00. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

2016 MASWCD PRESIDENT & VICE-PRESIDENT CANDIDATE PROSPECTUS: The District Manager gave each Supervisor a copy of the 2016 MASWCD President & Vice-President Candidate Prospectus. Any Supervisor interested in running for one of these offices should submit a letter of interest to the MASWCD office by September 9th.

MCIT DIVIDEND: The SWCD received a notice that we will be receiving a 2016 dividend in the amount of \$2,076.00 (workers compensation = \$365.00 and property/casualty = \$1,711) from Minnesota Counties Intergovernmental Trust. The dividend will be issued mid-November of this year.

2017 COUNTY BUDGET: Motion by Darwyn Bach, seconded by Jerry Nelson to submit the 2017 County Budget request at \$130,398.00 (\$112,398.00 plus an additional \$18,000 to be used and matched by the State to put conservation on the land). Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

Motion by Burton Kuehn, seconded by Darwyn Bach to authorize the supervisors to attend the County Commissioners meeting on September 13, 2016 to present the 2017 SWCD’s County Budget Request. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

PHEASANTS FOREVER BANQUET/CANBY CHAPTER: The Canby Chapter Pheasants Forever Banquet is scheduled for September 10th, 2016.

2017 BWSR GRANTS: The 2017 BWSR Grants for Yellow Medicine SWCD has been awarded and will soon be executed. No signatures are needed. Grants issued are as follows:

Conservation Delivery	\$19,263.00
Easement Delivery	\$ 9,181.00
State Cost Share	\$17,060.00

REMINDER OF BUFFER LAW MEETINGS: The District Manager reminded the Board of the Buffer Law Meeting on August 29th in Marshall and the local Buffer Meetings on August 30th and 31st.

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NRCS & SWCD OPERATIONAL AGREEMENT AND COMMON COMPUTER ENVIRONMENT UPDATE: The District Manager reviewed the August 24, 2016 NRCS & SWCD Operational Agreement and Common Computer Environment Update received from USDA/MASWCD with the Supervisors.

GROUNDWATER & SUSTAINABLE FUTURE WORKSHOP: The District Manager informed the supervisors about the Groundwater and Sustainable Future Workshop to be held in Windom on September 21, 2016.

The next regular scheduled board meeting will be held on September 22, 2016 at 9:00 a.m.

Motion by Hollis Weber, seconded by Burton Kuehn to adjourn. Meeting Adjourned.

Yellow Medicine SWCD Supervisor

Date

YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

July 29, 2016 through August 25, 2016

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	\$26,717.68	\$127.07	\$780.09	\$26,064.66
District Checking	\$75,213.76	\$35,540.04	\$22,152.18	\$88,601.62
Savings Accounts	\$84,106.40			\$84,106.40
Investments	\$252,940.44			\$252,940.44
TOTALS	\$438,978.28	\$35,667.11	\$22,932.27	\$451,713.12

RECEIPTS

FBA Grant Reimb	\$10,188.00	trees	127.07
Interest	\$5.04		
Correct Ck #11356 coding error	\$10.00		
Local Cap. Amendment	\$25,337.00		

RECEIPTS

ACCOUNTS PAYABLE

<u>CHECK NUMBER PAYABLE TO</u>	<u>FOR</u>	<u>AMOUNT</u>
Tree Checking		
#4301 City of Clarkfield	water for shed	\$10.18
#4302 Forestry Suppliers INC	metal sign stands for native flower planting at shed	\$76.90
#4303 YM CO PF	Pheasants 4ever sponsorship	\$150.00
#4304 Clarkfield Auto Repair	service & repairs 2010 & 2014 pickups	\$162.54
#4305 Consumers Coop	gasoline	\$241.15
#4306 Tyler Knutson	reimb. Employee expenses	\$82.00
#4307 Lou Ann Nagel	reimb. Employee expenses	\$43.80
#4308 Xcel Energy	electricity, shed	\$13.52
District Checking		
#11372-11376	Payroll for 2nd half of July	\$11,784.83
#11377 YM County	Share of employee dental insurance	\$39.06
#11378 YM County	Health, dental & life insurance for month	\$2,945.20
#11379-11383, EFTPS	payroll & liabilities	\$7,245.57
#11384 Ian Olson	meal reimb.	\$27.10
#11385 Forestry Suppliers	Garmin GLO GPS device	\$110.42

Treasurer