

SOIL AND WATER CONSERVATION DISTRICTS

"Helping bring YOU clean water"



YELLOW MEDICINE SWCD
1000 10TH AVENUE - SUITE 3
CLARKFIELD MN 56223
320-669-4442 Ext 3

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota

July 28, 2016

I. The regular meeting was called to order by Chairperson Menno Fokken at 2:30.

II. Those present:

Chairperson – Menno Fokken

Vice-Chairperson – Jerry Nelson

Secretary – Burton Kuehn

PR&I – Hollis Weber

District Manager – Lou Ann Nagel

DC – Danielle Waldschmidt

BWSR Board Conservationist – Jason Beckler

Conservation Technician – Tyler Knutson

FBA – Ian A. Olson

District Technician – Kurt Johnson

III. Regular Order of Business:

Motion by Jerry Nelson, seconded by Burton Kuehn to approve the regular meeting minutes dated June 23, 2016. Affirmative: Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

The Treasurer's Report was received as read and filed for audit. Motion by Burton Kuehn, seconded by Jerry Nelson to authorize payment for all bills and payroll for the month of July. Affirmative: Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

Motion by Jerry Nelson, seconded by Burton Kuehn to adopt the agenda with the following additions: AIS meetings in October and Yellow Medicine Watershed Advisory Committee Meeting. Affirmative: Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

IV. New Business:

WCA/REVIEW: Reviewed the monthly WCA report.

Hollis Weber attended the meeting at this time.

SUPERVISOR'S REPORT:

Burton Kuehn gave a report on RCRC meeting held in July.

Menno Fokken gave a report on SWTSA meeting held the end of June. Discussion followed on process for TSA Billing. District Manager read the response she sent to TSA on behalf of the SWCD.

Lou Ann Nagel reported on the Yellow Medicine One Watershed One Plan Policy Committee meeting held in July. Comments were addressed and the public hearing is scheduled for August 1st, 2016 at 7:00 at the Minnesota Sportsman Building.

NRCS DC REPORT: Danielle Waldschmidt gave a DC report. See attached.

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BWSR AND PROGRAM UPDATES: Jason Beckler, BWSR Board Conservationist, updated the Board on BWSR Programs. He discussed grant agreements. He covered the new Erosion Control and Water Management Program (State Cost Share Program) changes for the FY2017 Program. Some of the changes included ability to cost share nonstructural land management practices. An implementation plan request form will need to be filled out by the SWCD if they chose to cost share on nonstructural land management practices. This request would need to be made each year.

Jason also discussed potential LCCMR grant for BWSR that will be used for hiring technicians to promote CREP program. Another LCCMR grant may be given to Pheasants Forever to promote pollinators on RIM Easements.

Jason also went over the Buffer Law: Roundtable meetings, draft policies and guidelines.

STATE COST SHARE – NEW RULES & GUIDELINES: After the presentation by Jason Beckler, Board Conservationist, the Board decided to discuss this at their retreat that will be held later this year. Staff will research before the retreat.

BUFFER LAW: Motion by Burton Kuehn, seconded by Hollis Weber to hold local buffer meetings on August 30 and 31, 2016 and authorize supervisors to attend. The three meetings will be held as follows:

August 30th – Canby Community Center from 2:00 – 4:00 p.m.

August 31st – Granite Falls Kilowatt Community Center from 9:00 – 11:00 a.m.

August 31st – Clarkfield City Hall/Old Fire Hall from 1:00 – 3:00 p.m.

Affirmative: Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

MN WATERSHED SPECIALIST TRAINING: Motion by Jerry Nelson, seconded by Hollis Weber to approve Ian A. Olson enrolling in the MN Watershed Specialist Training Program sponsored by the University of Minnesota. This Program is online, interactive, 14 weeks long and costs \$835.00. Ian needs to do homework on his own time. Affirmative: Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

BWSR GRANTS: Motion by Hollis Weber, seconded by Burton Kuehn to approve signatures on the following BWSR Grants:

Amendment to 2016 Local Capacity Grant for an additional \$25,337.00

Farm Bill Assistance Grant for \$43,875.00

Affirmative: Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

WORK PLAN FOR THE ADDITIONAL \$25,337.00 OF 2016 LOCAL CAPACITY

AMENDMENT. Motion by Jerry Nelson, seconded by Hollis Weber to approve the 2016 Local Capacity Work plan which will consist of adding an additional day per week to administrative assistant position, Anita Borg. Working 4 days a week instead of 3 days a week will make her eligible for benefits. This will take place in September of 2016 and run through 2017. The total \$25,337.00 will be used to fund this position. Affirmative: Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

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ROUNDTABLE REGIONAL BUFFER WORKSHOPS: Motion by Burton Kuehn, seconded by Jerry Nelson to approve Supervisor’s attendance to the Roundtable Regional Buffer Workshop to be held in Marshall on August 29th, 2016. Affirmative: Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None.

GROUNDWATER INFORMATION SESSIONS FOR LOCAL OFFICIALS. The District Manager gave the Supervisors information on Groundwater Sessions which will be held in St. Peter, Duluth and Thief River Falls in the month of August. Due to the travel distance no Supervisors will be attending these sessions.

STATE CONVENTION COMMITTEE: Motion by Jerry Nelson, seconded by Burton Kuehn to approve Hollis Weber and Lou Ann Nagel to serve on the 2016 State Convention Committee. Affirmative: Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None.

CLEAN WATER FUND APPLICATION: Motion by Burton Kuehn, seconded by Jerry Nelson to approve submitting a Clean Water Fund Application for the Yellow Medicine River Watershed. The Yellow Medicine Watershed District has agreed to submit the application on behalf of Lac qui Parle, Lincoln, Lyon and Yellow Medicine Counties and Soil & Water Conservation Districts as well as the Yellow Medicine Watershed District. Affirmative: Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None.

AIS MEETINGS: Motion by Hollis Weber, seconded by Burton Kuehn to approve Kurt Johnson and Ian Olson’s attendance at the AIS Summit II to be held October 5th – 6th, 2016 in St. Cloud. Affirmative: Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None.

YELLOW MEDICINE WATERSHED DISTRICT ADVISORY MEETING: The Yellow Medicine Watershed District Advisory Meeting is scheduled for August 18th, 2016 at 6:00 p.m. in Taunton.

The next regular scheduled board meeting will be held on August 25, 2016 at 2:30 p.m.

Motion by Burton Kuehn, seconded by Jerry Nelson to adjourn. Meeting Adjourned.

Yellow Medicine SWCD Supervisor

Date

YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

June 24, 2016 through July 28, 2016

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	\$31,270.75	\$24,023.41	\$28,576.48	\$26,717.68
District Checking	\$70,347.00	\$36,204.59	\$31,337.83	\$75,213.76
Savings Accounts	\$44,079.03	\$40,028.37	\$1.00	\$84,106.40
Investments	\$267,683.53	\$275.60	\$15,018.69	\$252,940.44
TOTALS	\$413,380.31	\$100,531.97	\$74,934.00	\$438,978.28

RECEIPTS

GBERBA-Ag Water Qual. Grant	\$ 6,000.00
reimb. Filing fee	\$ 46.00
interest	\$ 4.59
YM Co. 3rd qtr. Allotment	\$ 28,099.50
PERA refund	\$264.50
Ob Well Grant	\$540.00
WIA Grant	\$1,250.00

RECEIPTS

trees	\$ 24,023.41
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ACCOUNTS PAYABLE

CHECK NUMBER PAYABLE TO

FOR

AMOUNT

Tree Checking

#4290 City of Clarkfield	water bill	\$9.17
#4291 YMSWCD	transfer to tree savings	\$25,000.00
EFT MN Dept of Rev.	sales & use tx, 2nd qtr	\$2,483.00
#4292 Family Foods	cookies for Women's Day	\$13.98
#4293 Consumers Coop	gasoline	\$546.15
#4294 Kurt Johnson	reimb. Carwash	\$10.00
#4295 Traverse SWCD	tree tubes/stakes	\$117.00
#4296 Reserve Account	postage	\$300.00
#4297 Tyler Knutson	reimb. Meal expense	\$10.12
#4298 Xcel Energy	electricity	\$14.03
#4299 One Office Solution	#1556550 wireless mouse	\$18.99
#4300 Lou Ann Nagel	expenses & reimb for supplies	\$54.04

District Checking

#11346 Darwyn Bach	2nd qtr expenses	\$42.12
#11347 Menno Fokken	2nd qtr expenses	\$113.94
#11348 Burton Kuehn	2nd qtr expenses	\$159.84
#11349 Jerry Nelson	2nd qtr expenses	\$25.92
#11350 Hollis Weber	2nd qtr expenses	\$49.68
#11351-362 & EFTPS	payroll & liabilities	\$17,264.81
11363-11367&EFTPS	payroll & liabilities	\$7,085.27
#11368 YM Co. Zoning	reimb. For newsletter expense	\$995.00
#11369 Runnings	Rat poison, stakes	\$78.52
#11370 Pioneer Public TV	1-yr pmt, sponsorship, Prairie Sportsman	\$5,000.00
#11371 Wildlife Forever	AIS promo items Invoice #42912	\$522.73

Treasurer