

# SOIL AND WATER CONSERVATION DISTRICTS

"Helping bring YOU clean water"



YELLOW MEDICINE SWCD  
1000 10TH AVENUE - SUITE 3  
CLARKFIELD MN 56223  
320-669-4442 Ext 3

**MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT**  
Ag Service Building, Clarkfield, Minnesota

June 23, 2106

I. The regular meeting was called to order by Chairperson Menno Fokken at 2:30 p.m.

II. Those present:

Chairperson – Menno Fokken  
Vice-Chairperson – Jerry Nelson  
Secretary – Burton Kuehn  
Treasurer – Darwyn Bach  
PR&I – Hollis Weber

District Manager – Lou Ann Nagel  
DC – Danielle Waldschmidt  
County Commissioner – Greg Renneke  
County Administrator – Peg Heglund  
Pioneer TV – Nicole Zempel  
SWCD Staff – Tyler Knutson, Ian Olson  
& Kurt Johnson

III. Regular Order of Business:

Motion by Hollis Weber, seconded by Burton Kuehn to approve the regular meeting minutes dated May 26, 2016. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

The Treasurer's Report was received as read and filed for audit. Motion by Jerry Nelson, seconded by Hollis Weber to authorize payment for all bills and payroll for the month of June. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

Motion by Darwyn Bach, seconded by Jerry Nelson to adopt the agenda with the following additions: Nicole Zempel, Pioneer Public Television Prairie Sportsman AIS Minutes Sponsorship. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

IV. New Business

**WCA/REVIEW:** Reviewed the monthly WCA report.

Motion by Jerry Nelson, seconded by Burton Kuehn to approve the District Manager's signature on the 2015 Wetland Conservation Act Grant Final Financial Report which was submitted to the State. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

**SUPERVISOR'S REPORT:**

Burton Kuehn reported on June 9<sup>th</sup> RCRC meeting.  
Menno Fokken reported on Area V meeting.

**UPDATE ON AREA V MEETING:** Discussed new State Cost Share Rules. Reviewed handouts on Buffer Law. Discussion followed on buffer law.

**YELLOW MEDICINE SWCD MINUTES DATED JUNE 23, 2016– PAGE 2**

Motion by Darwyn Bach, seconded by Hollis Weber to appoint Jerry Nelson to serve on the Yellow Medicine SWCD Buffer Committee. Members will consist of one supervisor, one county commissioner, SWCD staff, County Ditch Inspector, County Water Planner, Yellow Medicine Watershed District Administrator, and Lac qui Parle Watershed District Administrator. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

Buffer meetings will be held throughout the county end of July or early part of August.

**NICOLE ZEMPEL PIONEER PUBLIC TELEVISION – PRAIRIE SPORTSMAN AIS MINUTE SPONSORSHIP:** Nicole Zempel from Pioneer Public Television gave a presentation on Prairie Sportsman AIS Minute Sponsorship Opportunities. Motion by Hollis Weber, seconded by Darwyn Bach to sponsor 13 one minute videos on Pioneer Public Television featuring content exclusive to our mission to educate the public about aquatic invasive species along with two other counties. Cost, which will be taken out of AIS Grant, would be \$5,000 for each county for a total of \$15,000 per year. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

Motion by Jerry Nelson, seconded by Burton Kuehn to appoint Ian Olson to serve on the Pioneer Sportsman Advisory Committee. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

**NRCS DC REPORT:** Danielle Waldschmidt gave a DC report. See attached. Danielle went over a Pollinator Conservation Handout since it is National Pollinator Week.

**LOCAL WORK GROUP:** District Conservationist Danielle Waldschmidt and Lou Ann Nagel gave a report on the Local Work Group Meeting that was held earlier this afternoon.

**STATE COST SHARE:** Motion by Burton Kuehn, seconded by Darwyn Bach to approve payment in the amount of \$562.00 to State Cost Share Contract #2015-06 with Arvid Risa for installation of a field windbreak. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

Motion by Darwyn Bach, seconded by Hollis Weber to approve the signature on the 2015 State Cost Share Program Final Financial Report. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

**BWSR ACADEMY:** Motion by Jerry Nelson, seconded by Burton Kuehn to authorize the District Manager to review the BWSR Academy sessions. Attendance to BWSR Academy is approved for the staff that the District Manager feel will benefit from the sessions provided. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

**FARM BILL ASSISTANT GRANT:** Motion by Hollis Weber, seconded by Jerry Nelson to authorize Lou Ann Nagel to sign the 2017 Farm Bill Assistant Grant for \$43,875. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None. Motion carried.

**YELLOW MEDICINE SWCD MINUTES DATED JUNE 23, 2016– PAGE 3**

**APPROVE MN AG WATER QUALITY CERTIFICATION INCENTIVE PAYMENTS:** Motion by Burton Kuehn, seconded by Darwyn Bach to approve signature on one incentive payment request for the Minnesota Ag Water Quality Certification Program Grant. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None.

**CONSERVATION FARMER:** Motion by Jerry Nelson, seconded by Darwyn Bach to nominate Charles Timm as the 2016 Yellow Medicine County Conservation Farmer of the Year. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None.

**DNR GROUNDWATER MONITORING AGREEMENT:** Motion by Darwyn Bach, seconded by Burton Kuehn to approve the FY2017 DNR Groundwater Level Monitoring Agreement in the amount of \$540.00. Affirmative: Darwyn Bach, Jerry Nelson, Burton Kuehn, Hollis Weber, and Menno Fokken. Opposed: None.

**AQUATIC INVASIVE SPECIES REPORT:** Reviewed the Aquatic Invasive Species Report given to County Commissioners.

**FY2015 AUDIT COMPLETE:** Kinner & Company, LTD has completed the SWCD's FY2015 Audit. It was sent to the State Auditor for their review. Supervisors received correspondence from Kinner & Company regarding audit.

The next regular scheduled board meeting will be held on July 28, 2016 at 2:30 p.m.

Motion by Jerry Nelson, seconded by Burton Kuehn to adjourn. Meeting Adjourned.

---

Yellow Medicine SWCD Supervisor

---

Date

**YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT**

**May 27, 2016 through June 23, 2016**

<b>Use of Cash</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance</b>
<b>Tree Checking</b>	\$19,670.19	\$12,448.85	\$848.29	\$31,270.75
<b>District Checking</b>	\$91,831.69	\$6,083.97	\$27,568.66	\$70,347.00
<b>Savings Accounts</b>	\$44,079.03			\$44,079.03
<b>Investments</b>	\$267,680.73	\$2.80		\$267,683.53
<b>TOTALS</b>	<b>\$423,261.64</b>	<b>\$18,535.62</b>	<b>\$28,416.95</b>	<b>\$413,380.31</b>

**RECEIPTS**

interest	5.97	<b><u>RECEIPTS</u></b>	trees	12,448.85
ST of MN- FM Bill Asst.	\$6,078.00			

**ACCOUNTS PAYABLE**

<b><u>CHECK NUMBER PAYABLE TO</u></b>	<b><u>FOR</u></b>	<b><u>AMOUNT</u></b>
---------------------------------------	-------------------	----------------------

<b>Tree Checking</b>		
#4277 City of Clarkfield	water bill	\$9.13
#4278 MASWCDE Area V	meeting registration	\$60.00
#4279 Runnings	utility blades & trash bags	\$10.99
#4280 MCIT	change on auto insurance	\$70.00
#4281 Consumers Coop	gasoline	\$431.04
#4282 Clarkfield Hdwe Hank	Roundup & keys	\$28.00
#4283 Xcel Energy	electricity	\$16.47
#4284 Lou Ann Nagel	meal reimb.	\$10.00
#4285 Tyler Knutson	reimb.car wash	\$10.00
#4286 Ian Olson	meal reimb.	\$10.12
#4287 Kurt Johnson	reimb. Purchase of twine	\$5.11
#4288 SW Prairie TSA	civic engagement training, Kurt & Tyler	\$152.36
#4289 One Source One Solution	file jackets & highlighters	\$35.07

**District Checking**

#11327 4imprint, INC	100 acrylic cups	\$198.45
#11328-11334, EFTPS	payroll and liabilities	\$16,308.34
#11335-11337 VOID	printing error	\$0.00
#11338-11342, EFTPS	payroll and liabilities	\$7,124.87
#11343 Arid Risa	pmt Cost Share Contract 2015-16	\$562.00
#11343 Wilson Graphics	AIS banner	\$225.00
#11344 Kinner & Co.	completion of 2015 audit	\$3,150.00

Treasurer