

SOIL AND WATER CONSERVATION DISTRICTS

"Helping bring YOU clean water"



YELLOW MEDICINE SWCD
1000 10TH AVENUE - SUITE 3
CLARKFIELD MN 56223
320-669-4442 Ext 3

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota

October 27, 2016

I. The regular meeting was called to order by Chairperson Menno Fokken at 8:30 a.m.

II. Those present:

Chairperson – Menno Fokken

District Manager – Lou Ann Nagel

Vice-Chairperson – Jerry Nelson

DC – Danielle Waldschmidt

Secretary – Burton Kuehn

Treasurer – Darwyn Bach

PR&I – Hollis Weber

III. Regular Order of Business:

Motion by Hollis Weber, seconded by Burton Kuehn to approve the regular meeting minutes dated September 22, 2016 with rewording of Supervisor's Report on the County Budget Allotment for 2017. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

Motion by Jerry Nelson, seconded by Hollis Weber to adopt the agenda with the following addition: Retirement. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

IV. Tabled Business

OFFER SERVICE TO APPLY ANIMAL CHEMICAL CONTROL TO TREE PLANTINGS:

The District Technician wasn't able to utilize the product and conduct the study as to how the program would be operated. This will be looked at later next year when study is completed.

V. New Business:

NRCS DC REPORT: Danielle Waldschmidt gave a DC report at this time. See attached. She also gave information to Board regarding Cover Crop Workshop.

WCA/REVIEW: Reviewed the monthly WCA report.

SUPERVISOR'S REPORT: Burton Kuehn gave a report on RCRC Meeting which was held on October 7th, 2016.

The Treasurer's Report was received as read and filed for audit. Motion by Jerry Nelson, seconded by Burton Kuehn to authorize payment for all bills and payroll for the month of October. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

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RCRCA/AREA II LEGISLATIVE MEETING: Motion by Burton Kuehn, seconded by Darwyn Bach to authorize any Supervisor to attend the RCRCA/AREA II Legislative Meeting on November 12th, 2016 in Wabasso. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

SWCD RETREAT: Motion by Jerry Nelson, seconded by Darwyn Bach to hold a SWCD Retreat on November 30th, 2016 at 10:30 a.m. to discuss 2017 Local Capacity Workplan and New State Cost Share Program. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

SET DATE FOR EMPLOYEE EVALUATIONS: Motion by Burton Kuehn, seconded by Darwyn Bach to conduct Employee Evaluations on November 30th, 2016 starting at 8:30 a.m. Hollis Weber will serve on Personnel Committee in Burton Kuehn's absence. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

The next regular scheduled board meeting will be held on November 30, 2016 at 1:00 p.m.

The December Board meeting will be held on December 22, 2016 at 8:30 a.m.

MASWCD RESOLUTIONS: Supervisors reviewed and voted on MASWCD Resolutions at this time.

APPROVE 2017 SWCD BUFFER LAW IMPLEMENTATION REQUEST: Motion by Darwyn Bach, seconded by Hollis Weber to approve the signing of the 2017 SWCD Buffer Implementation Request form for \$35,000.00. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

ROUNDTABLE POLICY RECOMMENDATION FOR ONE WATERSHED ONE PLANNING PROCESS: The District Manager distributed a notice from MASWCD on the roundtable policy recommendation for one watershed one planning process for their review.

HEALTH INSURANCE COVERAGE IN 2017: The District Manager informed the Supervisors that the County changed our 2017 health insurance coverage from Blue Cross Blue Shield to Health Partners.

UPDATE ON THE STATE CONVENTION: Discussion followed on the giveaways from Area V for the State Convention, Auction, SWCD slide show, registration, etc. Menno Fokken and Hollis Weber agreed to help with transferring items for the auction from one place to another.

Motion by Darwyn Bach, seconded by Hollis Weber to authorize supervisors, district manager and one other staff to attend the MASWCD State Convention in the cities on December 4-6th. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

AREA V MEETING: District Manager informed the Supervisors that there is an Area V Meeting on November 17th at St. Stephens Church in Marshall.

MEASURING CRP ACRES: Motion by Burton Kuehn, seconded by Jerry Nelson to offer a measuring service for measuring CRP acres upon request of landowners. Charges will be \$46.00 for the first hour and an additional \$16.00/hour for any additional hours needed. The minimum charge for this service would be \$46.00. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

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CONSERVATION CORP APPRENTICESHIP: The District Manager discussed the Conservation Corp Apprenticeship for 2017 with staff. Motion by Jerry Nelson, seconded by Darwyn Bach to approve applying for a Conservation Corp Apprenticeship in 2017. Affirmative: Jerry Nelson, Burton Kuehn, Darwyn Bach, Menno Fokken, and Hollis Weber. Opposed: None. Motion carried.

RETIREMENT: Lou Ann Nagel, District Manager, informed the Supervisors that she will be retiring effective December 31, 2016. She thanked the Supervisors for all their support that she has been given as Manager.

Chairman, Menno Fokken, gave each Supervisor a copy of a notice from John Jaschke and LeAnn Buck regarding Buffer Compliance Inventory: Goals and Expectations.

Motion by Jerry Nelson, seconded by Burton Kuehn to adjourn. Meeting Adjourned.

Yellow Medicine SWCD Supervisor

Date

YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

September 23, 2016 through October 27, 2016

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	\$25,665.02	\$0.00	\$513.64	\$25,151.38
District Checking	\$105,051.94	\$28,105.96	\$29,987.31	\$103,170.59
Savings Accounts	\$92,224.12	\$16.78	\$1.00	\$92,239.90
Investments	\$245,040.25	\$30.20		\$245,070.45
TOTALS	\$467,981.33	\$28,152.94	\$30,501.95	\$465,632.32

RECEIPTS

interest	\$6.46
county allotment	\$28,099.50

RECEIPTS

ACCOUNTS PAYABLE

CHECK NUMBER PAYABLE TO

FOR

AMOUNT

Tree Checking

EFTPS MN Revenue		\$247.00
#4314 City of Clarkfield	sales tax payable 3rd quarter	\$8.67
#4315 Clarkfield Hardware	water bill	\$7.47
#4316 Consumers Coop	glass cleaner	\$250.50
	gasoline	

District Checking

#11407 Darwyn Bach	3rd quarter expenses	\$75.60
#11408 Menno Fokken	3rd quarter expenses	\$174.96
#11409 Burton Kuehn	3rd quarter expenses	\$192.24
#11410 Jerry Nelson	3rd quarter expenses	\$103.14
#11411 Hollis Weber	3rd quarter expenses	\$65.88
#11412-11423, EFTPS	payroll & liabilities	\$18,935.61
#11424 SBDC	employment tax training-Borg	\$25.00
EFTPS Intuit	annual Quickbooks renewal	\$603.84
#11425-#11429, EFTPS	payroll & liabilities	\$6,781.79
#11430 Postmaster	1 roll stamps	\$47.00
#11431 1Source, 1Solution	ink cartridges	\$352.18
#11432 Lincoln SWCD	reimb. Lodging, MCIT trng, Lou Ann	\$113.76
#11433 Lou Ann Nagel	reimb. Employee expenses	\$86.04
#11434 NACD	annual membership	\$1,000.00
#11435 VOID	printing error	\$0.00
#11436 Xcel Energy	electricity - shed	\$15.60
#11437 NACD Marketplace	plaque - Conservation Farmer	\$36.80
#11438 One Source 1 Solution	#1586906 colored paper	\$11.98
#11439 Ian A. Olson	expenses for October	\$54.80
#11440 Tyler Knutson	reimb. car wash & BWSR Academy exp.	\$50.61
#11441 Anita Borg	reimb. BWSR Academy expense	\$258.28
#11442 Kurt Johnson	reimb. Exp. AIS training & BWSR Academy	\$1,002.20

Treasurer

AN EQUAL OPPORTUNITY EMPLOYER