

# SOIL AND WATER CONSERVATION DISTRICTS

"Helping bring YOU clean water"



YELLOW MEDICINE SWCD  
1000 10TH AVENUE - SUITE 3  
CLARKFIELD MN 56223  
320-669-4442 Ext 3

**MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT**  
Ag Service Building, Clarkfield, Minnesota

September 22, 2016

I. The regular meeting was called to order by Chairperson Menno Fokken at 9:00 a.m.

II. Those present:

Chairperson – Menno Fokken

District Manager – Lou Ann Nagel

Vice-Chairperson – Jerry Nelson

DC – Danielle Waldschmidt

Secretary – Burton Kuehn

Treasurer – Darwyn Bach

PR&I – Hollis Weber

III. Regular Order of Business:

Motion by Jerry Nelson, seconded by Hollis Weber to approve the regular meeting minutes dated August 25, 2016. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

The Treasurer's Report was received as read and filed for audit. Motion by Burton Kuehn, seconded by Jerry Nelson to authorize payment for all bills and payroll for the month of September. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

Motion by Burton Kuehn, seconded by Darwyn Bach to adopt the agenda with the following addition: Buffer Compliance Inventory Deadlines. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

IV. New Business:

**WCA/REVIEW:** Reviewed the monthly WCA report.

## **SUPERVISOR'S REPORT:**

Jerry Nelson, Menno Fokken and Darwyn Bach reported on Buffer Workshop in Marshall. DNR is scheduled to send out revised Buffer Protection Maps on October 1<sup>st</sup> and again on December 1<sup>st</sup>.

Jerry Nelson and Hollis Weber reported on meeting with County Commissioners on 2017 Budget Request. Agenda item #9 was discussed at this time. The County approved our 2017 budget request for \$130,398.00. The \$18,000 increase from 2016 allotment will be used for conservation practices only.

Menno Fokken reported on the Southwest Prairie Technical Service Area Meeting which was held on September 7, 2016. He also reported on the LQP Watershed Advisory meeting which was held on the same day. He informed the Supervisors that Mary Homan will be retiring at the end of this year.

Burton Kuehn gave a report on RCRC meeting held in September. The RCRC/Area II Legislative Meeting will be held on November 12<sup>th</sup> in Wabasso.

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**MCIT MANAGING THE HUMAN RESOURCES:** Motion by Hollis Weber, seconded by Jerry Nelson to authorize the District Manager to attend the MCIT Managing the Human Resources Workshop on October 12 through 13<sup>th</sup> in St. Cloud. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

**STATE CONVENTION:** The District Manager went over the mini sessions for the State Convention. One of the mini sessions will be on the One Watershed One Plan process. The District Manager will be presenting at this mini session. Motion by Hollis Weber, seconded by Darwyn Bach to authorize Hollis Weber and/or Jerry Nelson to purchase items for the State Convention Auction. They are authorized to spend up to \$100. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

**AQUATIC INVASIVE SPECIES AGREEMENT:** Motion by Jerry Nelson, seconded by Darwyn Bach to approve the signature on the 2017 Aquatic Invasive Species (AIS) Agreement with Yellow Medicine County which is in force through December 31, 2017. The SWCD will be paid \$39,615 to administer the 2017 AIS Program for Yellow Medicine County. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

**GOVERNOR’S COMMITTEE ON POLLINATOR PROTECTION:** District Manager informed the Supervisors of the opportunity to apply to serve on the Governor’s Committee on Pollinator Protection. No Supervisors were interested in serving on this committee.

**NRCS DC REPORT:** Danielle informed the Board that Palmer Amaranth was discovered in Yellow Medicine County in a pollinator mix. She distributed information on Palmer Amaranth to the Supervisors for their review. Danielle Waldschmidt gave a DC report at this time. See attached. She gave a special thanks to the SWCD staff for all of their assistance with the Conservation Reserve Program. NRCS didn’t receive any qualified applicants for the Soil Conservation Position for Clarkfield, so it will be re-opened.

**OFFER SERVICE TO APPLY ANIMAL CHEMICAL CONTROL TO TREE PLANTINGS:** Tabled until October Board meeting as the Technician wasn’t able to get the information put together for the meeting.

**AG WATER QUALITY CERTIFICATION PROGRAM:** Motion by Darwyn Bach, seconded by Burton Kuehn to approve signature on two incentive payment requests for the Minnesota Ag Water Quality Certification Program Grant. Affirmative: Darwyn Bach, Hollis Weber, Jerry Nelson, Burton Kuehn, and Menno Fokken. Opposed: None. Motion carried.

**BUFFER COMPLIANCE INVENTORY:** The District Manager went over the Buffer Compliance Inventory Deadlines with the Supervisors. Tyler Knutson felt that the SWCD should be able to meet the January 1, 2017 deadline.

The District Manager informed the Supervisors of the staff’s training schedules for the month of October.

The next regular scheduled board meeting will be held on October 27, 2016 at 8:30 a.m.

Motion by Jerry Nelson, seconded by Darwyn Bach to adjourn. Meeting Adjourned.

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Yellow Medicine SWCD Supervisor

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Date

## YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

August 26, 2016 through September 22, 2016

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	\$26,064.66	\$512.26	\$911.90	\$25,665.02
District Checking	\$88,601.62	\$45,659.25	\$29,208.93	\$105,051.94
Savings Accounts	\$84,106.40	\$8,117.72		\$92,224.12
Investments	\$252,940.44	\$205.44	\$8,105.63	\$245,040.25
<b>TOTALS</b>	<b>\$451,713.12</b>	<b>\$54,494.67</b>	<b>\$38,226.46</b>	<b>\$467,981.33</b>

**RECEIPTS**

ST. of MN: Easement Grant	\$9,181.00	Trees	488.41
St. Cost Share Grant	\$17,060.00	Csmr. Coop dividend	23.85
Cons. Del.	\$19,263.00		
interest	\$5.25		
Novel Energy, WCA fee	\$150.00		

**RECEIPTS**

**ACCOUNTS PAYABLE**

<b><u>CHECK NUMBER PAYABLE TO</u></b>	<b><u>FOR</u></b>	<b><u>AMOUNT</u></b>
<b>Tree Checking</b>		
#4309 City of Clarkfield	electricity for shed	\$8.81
#4310 Consumers Coop Oil	gasoline	\$325.52
#4311 Miller Equipment	tree planter & mat machine repairs	\$488.60
#4312 Kurt Johnson	reimb. Backpack sprayer	\$75.50
#4313 Xcel Energy	electricity	\$13.47
<b>District Checking</b>		
#11386 Kurt Johnson	reimb. Registrations for AIS Summit	\$330.00
#11387-11393, EFTPS	payroll & liabilities	\$19,292.06
#11394 BWSR	registration for BWSR	\$412.00
Reverse coding error correction of Ck #11356, August reconciliation		\$10.00
#11395-11399, EFTPS	payroll & liabilities	\$7,511.26
#11400 Canby News	subscription	\$37.00
#11401 One Source One Solution	printer cartridge, calendars	\$96.07
#11402 Advocate Tribune	ads for buffer meetings	\$259.37
#11403 MCIT	meeting registration, Lou Ann	\$100.00
#11404 Kilowatt Comm. Ctr.	meeting room rent	\$50.00
#11405 Canby News	ads for buffer meetings	\$91.17
#11406 Western Printing	card sleeves	\$1,020.00

Treasurer